### **MINUTES OF THE 49th ANNUAL GENERAL MEETING**

**HELD BY VIDEO CONFERENCE**

**THURSDAY 8 OCTOBER 2020 AT 6.00 PM**

Sue Struthers, 2019/20 President, took the chair and welcomed Members and guests to the AGM.

**AGM 522** **Opening Remarks and Apologies**

Apologies for absence were noted by the Honorary Secretary.

AGM 523 Minutes

The Minutes of the 48th AGM held on Monday, 14 October 2019 were accepted, there being no objections raised.

There were no matters arising from the 48th minutes.

**AGM 524** **Annual Financial Statement**

The Annual Report for the year ending June 30th, 2020 and as approved by Council was submitted for adoption by the meeting. The Hon. Treasurer stated that the report was available on the website.

S Kocher proposed and G Hooper seconded the adoption of the report. The Annual Report was unanimously adopted by the meeting.

**AGM 525** **Annual Report**

P Griffin, the Honorary Treasurer, submitted the Annual Financial Statements for the year ending June 30, 2020 to the meeting, these indicating that the finances of the Institute were in good standing as shown by the accounts. It was noted that the funding received via sponsorship from companies continues to be a vital element in the finances of MinSouth. Further, it was noted that grant funding from IOM3 had been reduced this year due to the pandemic reducing the number of physical meetings held and that this will also affect next year’s grant. Expenditure for the year was similarly reduced and a surplus of £3,512 was achieved.

I Jackson proposed and S MacGowan seconded the adoption of the accounts. The financial accounts were unanimously adopted by the meeting.

**AGM 526** **The President’s Report**

The President gave a summary the events of the year pointing out the year’s achievements. The President thanked the Council for its hard work and diligence over the past year.

**AGM 527** **Members of Council 2019 – 2020**

A notice had been placed in the IOM3 members’ magazine, Materials World, and circulated to all members, inviting nominations for Council. No nominations have been received.

The following ex officio members of Council have retired from their positions and offered themselves for election:

Ian Jackson – Honorary Secretary

Andrew Hindmarch – Past President

The following councillors have resigned from the Council as of the date of the AGM and in accordance with clause 9.4 of the Constitution. All the below have put themselves forward for re-election:

Mark Burnett

Mark Davis

Colin Morrish

The following councillor has stood down from Council:

Martin Griffin

The total number of Council places available (15) for elected councillors under clause 8.2.7 of the Constitution exceeds the number of councillors already elected plus those nominated above for election/re-election. Therefore, following section 2(e) of the Institute Regulations it is resolved that no ballot shall be necessary and that the above nominations are all elected to Council unopposed.

The proposal was made by Paul Griffin and seconded by Mike McLoughlin and Geoff Hooper. The appointments were adopted unopposed by the meeting.

The President thanked the members of Council for their hard work during the year.

**AGM 528** **Appointment of Ex Officio Members to the Council**

Simon Kocher and Richard Roethe have agreed to become Vice Presidents.

Paul Griffin continues as Treasurer.  
Clive Hallett takes over as Secretary.

**AGM 529** **Amendments to the Constitution and Regulations**

Amendments to the Constitution were necessary to reflect recent changes to the MinSouth banking details and correct some outdated clauses. The following changes were recommended jointly by the Secretary and Treasurer.

1. Constitution 12.4: add electronic transactions. Revised wording: “*12.4. The Honorary Treasurer shall make all payments on behalf of the Institute by electronic transactions or cheques signed by any two of the following officers; President, Secretary, Honorary Treasurer, a Vice-President and the immediate Past-President, or any two Institute Councillors (being corporate members) authorised so to do, subject to a maximum of four signatories.”*
2. Regulations 4.1.1 (a): reflect new bank account details.
3. Regulations 4.1.1 (b): change to “*PayPal*”.
4. Regulations 4.1.1 (c): change to “*No petty cash would normally be held.*”
5. Regulations 4.2.2: change to “*Honorariums for Hon. Secretary and Treasurer*.”
6. Regulations 4.2.3: item 1 change to “*Local Society Grants from IOM3.*”
7. Regulations 4.2.3: item 2 change to “*Subscriptions from other Affiliate members.*”
8. Regulations 5 (c): delete clause.
9. Regulations 5: change to “*Membership is to be obtained by the annual subscription of £25 per annum from the 1st July or as otherwise agreed and recorded in the minutes.*”

Acceptance of the changes recommended was proposed by Mark Davis and seconded by Sue Struthers. The amendments were adopted unopposed by the meeting.

**AGM 530** **Induction of new President**

**T**he outgoing President, Sue Struthers, handed office over to the incoming President for 2020/21, Mike McLoughlin, who took the chair for the remaining proceedings of the AGM and the General Meeting that followed.

**AGM 521** **Any Other Business**

There being no further business the meeting was declared closed at 18:20.

Signed…………………………………………………….. Date………………………